

**St. Martin Pastoral Council**  
**Meeting Minutes for Wednesday, August 16, 2023**

In attendance: Father Doke, Deacons: Francis Butel, Steve Kliethermes, and Brad Jones, Jennifer Benne, Chad Vocks, Mariam Kuensting, Dwayne Clingman, Denise Brandt, Linda Oligschlaeger, Kathy Jarman, Ann Schulte, Joe Pestka, Julie Clingman (Principal), Anne Hackman (Stewardship Chair), Bob Hackman (Finance Chair).

Not in attendance: Kristina McMichael=Schwant

Opening prayer led by Fr. Doke

**COUNCIL BUSINESS**

**Prior meeting minutes:** Minutes from the June 2023 meeting were approved.

**Parish Organizational Chart:** Father provided a visual handout that illustrates our parish organization. There are three Councils: Pastoral, Stewardship, and Finance. Father explained the main focus of each. **Pastoral Council:** Sets vision for the parish as well as the wider area. For example, Primrose Retirement center is in our parish boundaries, so therefore, we need to take care of them pastorally. **Stewardship Council:** Takes the vision of the Pastoral Council and sets them in motion. **Finance Council:** Manages the finances related to the vision. The parish **Pastor** is the center of our Organizational Chart. Each council works *together* and with the pastor for the good of our parish and the wider area.

**Long-Range Pastoral Planning (Father Doke):** We are in the third year of the long-range pastoral plan. We were successful in our goal toward hospitality. Noted successes include, but are not limited to: Donut Sunday, Welcome Gift bags for new parishioners, Gifts for those newly baptized, Christmas ornaments for milestone sacraments. Father asked the Council to consider the focus for our next long-range pastoral plan. There was discussion about both the focus on Prayer and on Formation.

**Long-Range Physical Plan (Father Doke):** There are three elements to the long-range physical plan which include: Rectory, Church, and School. **Rectory:** There are plans in place to move forward with building a new rectory on the property just east of the tennis courts. Work has been done on floor plans for the rectory. When those designs are complete, it is the plan to move forward. **Church:** At this time, it doesn't appear that we can afford to build a new church; however, there are efforts to seek out *actual* costs of various materials to see if it is possible to bridge the gap between approximate costs versus more concrete costs. **School:** There is still a need to complete some structural work to the school in addition to adding on a cafeteria. Father also discussed the possibility of tearing down the current Sandwich Stand and building a large pavilion with a new concession (Sandwich Stand) attached with additional storage for other parish equipment.

## COMMISSION REPORTS

**Finance Council (Bob Hackman):** The Finance Council was able to get a budget approved and in place by July 1, 2023. We ended the fiscal year in June of 2023 operating with \$142,070 to the positive. At the end of July 2023, we were not operating in the positive; however, this is typical due to beginning of school expenses such as textbooks and computers as well as the fact that the parish's Workman's Comp and other liability insurances are due in July. At this time, the Finance Council is not concerned about budget numbers. Bob also explained the August 30 Seminar that will be presented by Jeremy Morris with Williams-Keepers. This is a seminar on Planned Giving Strategies such as Qualified Charitable Distributions.

**Social Concerns:** No report.

**Worship and Spiritual Life:** Next meeting will be this fall.

**School (Julie Clingman):** School will begin, on Thursday, August 17, 2023 with 210 students enrolled. The School Self Improvement Process will begin soon. Plans are in place to apply for a Safety Grant.

**Vocation:** No report.

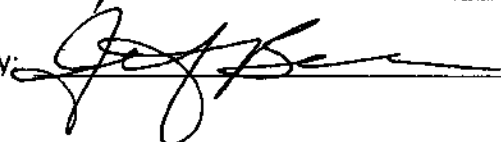
**Stewardship (Anne Hackman):** Preparations are being made for this year's Stewardship Renewal weekend which will be October 14-15, 2023. There will be new forms which will include the opportunity to sign up to be a Picnic Chair or to be an apprentice in one of the roles. All other activities and plans are going well.

The next Pastoral Council meeting will be Wednesday, September 20, 2023 at 7pm.

The meeting was adjourned with a closing prayer led by Father Doke.

Respectfully submitted by Kathy Jarman

Approved by:  \_\_\_\_\_, Pastor

Approved by:  \_\_\_\_\_, President