

**St. Martin Pastoral Council  
Meeting Minutes for Wednesday, October 18, 2023**

In attendance: Father Doke, Deacons: Francis Butel, Steve Kliethermes, Jennifer Benne, Mariam Kuensting, Kristina McMichael-Schwant, Denise Brand, Linda Oligschlaeger, Kathy Jarman, Ann Schulte, Joe Pestka, Anne Hackman (Stewardship Chair), Bob Hackman (Finance Chair).

Not in attendance: Dwayne Clingman, Chad Vocks, Brad Jones, Julie Clingman (Principal),

Opening prayer led by Fr. Doke

**COUNCIL BUSINESS**

**Prior meeting minutes:** Minutes from the September 2023 meeting were approved with the notation to change Commission Reports be changed to Council Reports with Finance Council, School Advisory Council, and Stewardship Council being sub-headings. Motion made to approve minutes. Motion passed.

**Long-Range Pastoral Planning (Fr. Doke):** Father reminded the Council that we need to determine our next goal. Discussion continued on the topics of prayer and formation. After further discussion, it was decided that Formation would be our recommendation. The council was then challenged with determining how this would look and with determining a time-frame. It was suggested to create a two-year plan. Father reminded the Council that the ideas we come up with need to be sustainable. Anne Hackman suggested that the plans be measurable in some way. It was further suggested that we come up with only two ideas to focus on in the beginning. Suggestions included: Adult – Renewing Faith, Youth Ministry, Marriage Ministry, Family Ministry. Deacon Francis suggested that we have a Parish Mission to kick-off this Pastoral Plan. Father asked the Council to come to the November meeting with one goal in how we could make this happen.

**Long-Range Facilities Planning (Fr. Doke):**

**Church:** Work continues in regard to deciding on renovating versus building a new church. The ability to raise enough money is a daunting task. This is what is keeping us in a holding pattern. We are taking our time to be sure to make the best decision.

**Rectory:** Progress is being made. Father has been in contact with parish contractors and plans to have a meeting to share the rectory house plans. After the meeting, a timeframe will be established.

## COUNCIL REPORTS

**Finance Council (Bob Hackman):** Tithing is up \$8,790 over September 2022.

**Total Income YTD (19.28%)** approximately %5 under YTD:

- Received \$25,000 donation
- Have not entered receipts from Parish Picnic
- Waiting on EANS funds disbursement
- Missing some Non-parishioner Student Reimbursement
- Sustaining fees are 50% of what they should be YTD
- Pre-K receipts are 50% of what they should be

**Total Expenses YTD (29.535)** approximately 5% over YTD

- Utilities are running above budget
- Some payrolls are running over YTD budget
- Music Ministry had some purchases up front
- Paid annual subsidy to Helias for St. Martin Students
- Still recovering from up-front purchases of textbooks
- Paid annual charge for FACTS

**Summary Result:**

- September 2023 on the positive with \$1,824.25
- FY 2023-24 YTD in the red: (\$217,344)
- Considering delaying some purchases until later in the year
- Reducing expenses where possible
- Focus on collecting balance of School related income and EANS

**School Advisory Council (Father Doke for Julie Clingman):** Father shared a copy of Julie's report with the Council. Highlights include the following:

- A \$36,000 School Safety grant was received. Items requested included shatter-proof safety film for the ground level windows and a key fob system for front doors.
- October's Virtue focus is **Reverence**
- October 20, 2023 is the tractor parade
- October 29, 2023 is Goblin 5K
- Accreditation process continues

**Stewardship Council (Anne Hackman):** The following information was shared:

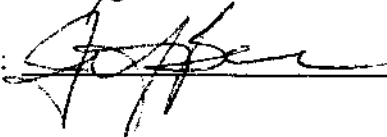
- Adult Faith formation has dropped a bit in attendance
- October 28-29 is our Catholic Stewardship Renewal Weekend.
  - Packets with the new ministry catalogue and instructions have been mailed to each parish family
  - Each adult age 23 and older should complete a separate sign-up form
  - The Pastoral Council and ministry leaders are asked to attend and to wear name badges and lanyards.
- Upcoming Events:
  - Confirmation reception 11/5/2023
  - Chili Cook-Off – Feast of St. Martin and Veterans Day 11/11/2023
    - For parishioners only
    - In addition to contestants, the parish will provide chili and hot dog
    - Foodies will provide chips and condiments
    - Women’s Ministry will provide cinnamon roll
  - St. Martin City Holiday Tractor Parade 11/25/2023
    - Cookies and hot chocolate available prior to the parade.
- Parish Staq:
  - Parishioner profiles have been uploaded and will enable the on-line stewardship form to automatically send names to respective groups.
- Anne ended her report encouraging all to invite others through personal invitation.

The next Pastoral Council meeting will be Wednesday, November 15, 2023 at 7pm.

The meeting was adjourned with a closing prayer led by Father Doke.

Respectfully submitted by Kathy Jarman

Approved by: , Pastor

Approved by:  1-17-23, President